

Community Voice Action Plan from 17th October 2011

Subject	Action required	Responsibility	Report on Progress
Training Activities/Workshops, CV Members	.Check if names have been registered for attending the workshops. (Ken Willey)	All CV members	Leave on action plan to remind members to leave their names for training + workshops.
Allocations	It was suggested that members of CV could look at ideas in reducing waiting lists.	Steve Evans	To be put as an agenda item for meeting in November.
Group Structures	Update on progress at future meetings.	Steve Wardrope	Update to be provided at future meeting.
Gas Safety	For information packs to be made-up and sent to all CV members.	Debbie Evans	Update to be provided at meeting in November.